

Family Communications Plan

Your family may not be together when disaster strikes, so plan how you will contact one another and then review your plan for different situations.



Out-of-town contact: Ask an out-of-town friend to be your family contact. After a disaster, it's often easier to call long distance. This person may be in a better location to communicate among separated family members.

Out-of-Town Contact Name: _____ Telephone Number: _____
 E-mail: _____ Telephone Number: _____

Keep an updated record for each family member:

Name: _____ Social Security Number: _____
 Date of Birth: _____ Important Medical Information: _____

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Where to go in an emergency. Write down site-specific information for the places family members spend time:

Home:
 Address: _____
 Phone Number: _____
 Neighborhood Meeting Place: _____
 Regional Meeting Place: _____

Work:
 Address: _____
 Phone Number: _____
 Evacuation Location: _____

School:
 Address: _____
 Phone Number: _____
 Evacuation Location: _____

Work:
 Address: _____
 Phone Number: _____
 Evacuation Location: _____

School:
 Address: _____
 Phone Number: _____
 Evacuation Location: _____

Additional location:
 Address: _____
 Phone Number: _____
 Evacuation Location: _____

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 Address: _____
 Phone Number: _____
 Evacuation Location: _____

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 Address: _____
 Phone Number: _____
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Important Contacts	Name	Telephone Number	Policy Number
Doctor(s):			
Pharmacist:			
Medical Insurance:			
Homeowners/Rental Insurance:			
Veterinarian/Kennel (for pets):			
Other:			

Family Communications Plan



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Every family member should carry this card at all times:

Lined area for writing other important contact information.



Other Important Contact Information

Family Communications Plan

Local Contact Name: _____
Telephone: _____
Out-of-Town Contact Name: _____
Telephone: _____
Meeting Place: _____
Meeting Place Telephone: _____



bReady
bPrepared. bInformed. bSafe.

FOLD
HERE

Lined area for writing other important contact information.

Other Important Contact Information

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Local Contact Name: _____
Telephone: _____
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Family Communications Plan



Creating a Family Plan

Your family may not be together when disaster strikes.

Take time to prepare your loved ones for any disaster by creating a family communications plan. Plan how you will contact one another and where you'll go. Then, review your plan for different emergency situations.

Follow these steps to create your family's communications plan:



FOLD
HERE

Step 1:

Ask an out-of-town friend to be your family contact. After a disaster, it's often easier to call long distance. This person may be in a better position to communicate among separated family members.

Step 2:

Every member of your family should have each emergency contact's phone number and coins or a prepaid phone card.

Step 3:

Be patient when using the phone system, as the system could be busy or down altogether. Use your out-of-town contact to help coordinate when and how to meet.



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